

DANIEL L. HAIGH

PROFILE

Obtained diploma of Information Technology with a concentration in Web Development. Background includes working and volunteering at local computer centers, helping customers with e-mail issues, image manipulation, Web site design, database entry, spreadsheet editing, word processing, file managing, and gaming; also worked at EDS in Sydney, NS, with Sun Microsystems in which I diagnosed hardware and software issues concerning Sun-based products. Excellent computer, analytical, interpersonal, and intrapersonal skills. Advanced experience in Website development, using Adobe Photoshop and Macromedia Dreamweaver.

EDUCATION/TRAINING

2007 *EDS*
Sydney, NS

- Completed 6-week training course with Sun Microsystems, while learning about basic and advanced computer hardware and software concepts, and a range of Sun-based products

2005 – 2007 *Marconi Campus, NSCC*
Sydney, NS

- Achieved diploma of Information Technology with a concentration in Web Development

2001 – 2005 *Richmond Academy*
Whiteside Road, NS

- High School diploma achieved

PROFESSIONAL EXPERIENCE

2007 – 2008 *SAERC-TV C@P Site*
Port Hawkesbury, NS

- Worked as a computer attendant
 - Managed computer center
 - Helped with customers' issues, including (but limited to) Web development, digital design, and Mac-based inquiries and concerns
 - Assisted Inverness County C@P Network Society with maintenance towards their Web site

April – July 2007

Sydney, NS

EDS

- Worked as a technical help-desk agent under Sun Microsystems
 - Diagnosed hardware and software issues
 - Accepted incoming and sent outgoing calls to customers
 - Answered technical queries concerning Sun products

September – December 2006

Sydney, NS

Marconi Campus, NSCC

- Tutoring HTML, Macromedia Dreamweaver, and Adobe Photoshop

2004 – 2005

Evanston, NS

Riverdale C@P Site

- Worked as a computer attendant
 - Managed computer center
 - Helped with customers' issues
 - Calculated daily totals of finances
 - Serviced computers and related products

PROFESSIONAL SKILLS

Software

Microsoft Office, WordPerfect, Adobe Photoshop/ImageReady, Lotus SmartSuite, Audacity, Adobe Flash, Adobe Dreamweaver, GIMP, Keynote

Technical Languages

HTML, XHTML, CSS

Operating Systems

Windows (3.1, 95, 98, 2000, XP), Linux (SuSe, Redhat, Mandrake), Solaris (8, 9, 10), Mac OS X

Trained in

Systems Analysis & Design, Internetworking, Website Development, Technical Communications, Database Management, Project Management, Hardware, Business Information Systems, Human Relations, Object-Oriented Programming, User Interface, Web Server Administration

Other

Highly adequate typing skills (est. 65 words/min)

Valid file organization and Internet browsing skills

Excellent interpersonal, intrapersonal, and communication skills

CERTIFICATION

WHMIS (Workers Hazardous Materials Information System)
OHS (Occupational Health and Safety)
Cisco (Internetworking I)